

MICE Oversight Committee Agenda

Tuesday 21 November 2017: Conference Room CR12, Building R68, RAL

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| 10:30 | Closed Session |
| | <i>Coffee/tea on arrival</i> |
| | 1. Minutes and items arising of the meeting 27 April 2017 |
| | 2. Preliminary discussion of questions for collaboration |
| 11:15 | Open Session – Collaboration joins the meeting <i>(Coffee/tea available)</i> |
| | 3. Report from collaboration Overview and progress from the MICE Collaboration since the last meeting. To cover: <ul style="list-style-type: none"> • MICE International Status – Ken Long, MICE UK International Spokesman • MICE General Status – Paul Soler, UK MICE Collaboration Spokesman • Finance, schedule and UK project risks – Colin Whyte |
| 13:00 | Lunch |
| 13:30 | 4. Discussion Q&A session |
| | Closed Session |
| 14:15 | 5. Closed session of the committee <i>(Coffee/tea available)</i> |
| | Open Session |
| 15:15 | 6. Feedback to the collaboration |
| | 7. Any other business – including discussion of close-out report |
| | 8. Date of next meeting |
| 16:00 | 9. Finish |

Papers for information: Bi-Monthly Reports