

## MICE Executive Board

8<sup>th</sup> January 2016; 15:00 GMT

Phone details: <http://mice.iit.edu/phonebridge.html>

CR10: Atlas, RAL

### Agenda (draft)

1. **Introduction: KL**
2. **Minutes and actions: All**
  - **KL:** Check availability for CM44 at RAL in ISIS shutdown and propose dates.
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  - **ABr and DK:** Investigate holding CM45 in the US and proposed dates at the next EB meeting.
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  - **CW:** Organise an appropriate magnet-system operational readiness review exercise.
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  - **CW:** With the MIPO, gather list of outstanding commissioning tasks for the Step IV experiment.
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  - **PS:** Contact JINST to understand status of pion-contamination paper.
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  - **PS:** Clarify the status of the invoicing for the 2015 levy of the Common Fund.
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3. **Project Managers report: CW**
4. **Operations Coordinator's report: SB**
5. **Paper status and Physics Coordinator's report: CR**
6. **Optics review: KL, CR**
7. **S/w&C issues: DR**
8. **MICE-UK cost to completion review: PS**
9. **Preparation of response to RF review, RLSR/MPB feedback and bimonthly report: KL, CW**
10. **Common Fund: PS**
11. **Speakers Bureau: VP**
12. **Next collaboration meetings:**
  - 2016:
    - **CM44 to be defined 2016**
    - CM45 Summer June 2016
    - CM46 03rd to 07th October 2016
  - 2017:
    - CM47 13th to 15th February 2017

- CM48 26th to 28th June 2017
- CM49 2nd to 4th October 2017

**13. DONMs:**

- 12th February 2016
- 11th March 2016
- 8th April 2016

**14. AoB**