

## MICE Experiment Management Office

11<sup>th</sup> August 2015; 15:00 BST

Phone details: <http://mice.iit.edu/phonebridge.html>

**Members:** D. Adams, S. Boyd, A. Bross, K. Long, D. Rajaram, P.M. Hanlet,  
A. Nichols, C. Rogers, C. Whyte

**Invited:** V. Blackmore, R. Preece

### Agenda

1. **Introduction: KL**
2. **Minutes and actions: All**
  - **KL:** to push through meeting with SS; we need: PMcI, SS, CW, RP, KL, KR.
    - **Stands:** now on second round of re-polling for the meeting.
  - **SB, CR:** Review the Step IV run plan in the light of the measured data-taking rate and present magnet-training status.
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  - **SB/DR:** ensure that magnet currents are written into the CDB.
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  - **SB** will seek to substitute Overton with another (experienced) MOM.
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  - **CW:** will make plan re exchange of top hat and completion of tracker h/w.
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3. **S/w&C (and MAUS): DR**
  - Memory leaks
  - ConfigDB
    - Geometry
    - Calibration constants
  - Processing
4. **Commissioning and operations: SB**
  - How much do we really think we can do in 2015/02?
5. **Revision of run plan: SB, CR**
6. **Status of Step I publications: VB**
  - Pion-contamination paper:
  - EMR beam-test paper:
7. **Status of cooling demo specification paper: CR**
8. **Preparations for analysis at Step IV: CR**
  - Calibration and alignment
9. **DONM**
10. **AoB**