

MICE Experiment Management Office

2nd June 2015; 14:00 BST

Phone details: <http://mice.iit.edu/phonebridge.html>

Members: S. Boyd, K. Long, D. Rajaram, P.M. Hanlet, D. Adams, A. Bross, C. Rogers, A. Nichols,
R. Preece

Invited: V. Blackmore

Agenda

1. **Introduction: KL**
2. **Minutes and actions: All**
 - **KL:** Continue to work with sleeping partners to ensure full shift pool.
Ongoing.
 - **DR:** Work with AD to define a timeline to get the MAUS speed-up done.

 - **ABr:** Touch base with Maria to ask about the status of here analysis so of the magnetic-field data.

 - **PMH, KL:** Generate list of CAM tasks with a view to passing out work-packages.
Done. List of possible activities to pass to additional effort was made. Now negotiating to obtain effort from Tessella.
 - **KL, SB:** Liaise re deputy MOM in 2015/01a.
Done.
 - **DR:** Get YK to document online data structure.

 - **VB:** Confirm with analysers that final results will be presented at CM42.
3. **Report/actions from MIPO: PMH**
4. **Response to RLSR/MPB actions: All**
5. **Planning for commissioning and operations: SB and AN**
 - Documentation required for Step IV operation sign-off
6. **S/w&C progress against milestones: DR**
 - Progress against milestones;
 - Consideration of processing time issues.
7. **C&M progress against milestones: PMH**
 - Progress against milestones;
8. **Status of Step I publications: VB**
 - Pion-contamination paper:
 - EMR beam-test paper:
9. **Preparations for analysis at Step IV: CR**
10. **DONM**
11. **AoB**