

## MICE Experiment Management Office

5<sup>th</sup> May 2015; 14:00 BST

Phone details: <http://mice.iit.edu/phonebridge.html>

**Members:** S. Boyd, K. Long, D. Rajaram, P.M. Hanlet, D. Adams, A. Bross, C. Rogers, A. Nichols,  
R. Preece

**Invited:** V. Blackmore

### Agenda

1. **Introduction: KL**

2. **Minutes and actions: All**

- **SB:** Ensure that the Serbs and Chinese have correct list of collaborators in CHEESE.
- **KL:** Continue to work with sleeping partners to ensure full shift pool.
- **DR:** Work with AD to define a timeline to get the MAUS speed-up done.
- **RP:** Check whether measurement of end-flange position of SSD has been done.
- **VB:** Make doodle for meeting with magnet engineers to discuss magnetic alignment issues.  
**Done.** Outcome: **VB, JC:** will specify magnetic measurement along a vertical line passing through the centre of the magnet at the position of the belows.
- **RP** with S. Virostek will look at how to stand-off forces between SS and FC when full-channel training takes place.
- **RP:** with S. Virostek will also define Hall-probe positioning system.
- **CR:** Organise a simulation to estimate the precision with which the magnetic axis can be determined from data.
- **ABr:** Touch base with Maria to ask about the status of here analysis so of the magnetic-field data.
- **KL, CR:** Finalise and post June run plan.
- **SB, KL:** Prepare special EB meeting to decide shift-option to present to CB.
- **CR, KL:** Specify how to move forward on specification of currents in the MMB and MICE channel for Step IV.

3. **Report/actions from MIPO: PMH**

4. **RLSR/MPB actions: All**

5. **Planning for commissioning and operations: SB**
  - Planning for 2015/01
    - Progress on revision of run plan for Step IV;
    - Revision of shift analysis;
    - On-call (Detector, BLOC, ...)
    - Status of documentation and liaison with ISIS;
    - Next “general” MICE/ISIS operations meeting.
6. **S/w&C progress against milestones: DR**
  - Progress against milestones;
  - Consideration of processing time issues.
7. **C&M progress against milestones: PMH**
  - Progress against milestones;
  - Tasks that can be packaged for additional effort.
8. **Status of Step I publications: VB**
  - Pion-contamination paper:
  - EMR beam-test paper:
9. **Preparations for analysis at Step IV: CR**
10. **DONM**
11. **AoB**