

## MICE Experiment Management Office

8<sup>th</sup> April 2015; 15:00 BST

Phone details: <http://mice.iit.edu/phonebridge.html>

**Members:** S. Boyd, K. Long, D. Rajaram, P.M. Hanlet, D. Adams, A. Bross, C. Rogers, A. Nichols,  
R. Preece

**Invited:** V. Blackmore, J. Cobb

### Agenda

1. **Introduction: KL**

Standard MEMO agenda to follow discussion of magnetic alignment.

2. **Magnetic alignment: JC, VB**

3. **Minutes and actions: All**

- **SB:** Ensure that the Serbs and Chinese have correct list of collaborators in CHEESE.
- **KL:** Continue to work with sleeping partners to ensure full shift pool.
- **SB:** Seek to establish Detector Oncall Call.
- **DR:** Work with AD to define a timeline to get the MAUS speed-up done.
- **PMH:** Make a plan for maintaining the online-computing “estate” and resolving ongoing issues with P. Franchini with a view to freeing PMH time for control-system development.
- **KL:** Initiate a magnet positioning meeting in the very near future.  
**Done.** Now scheduled for 15:00 BST 08Apr15.

4. **Report/actions from MIPO: PMH**

5. **Planning for commissioning and operations: SB**

- Rolling reminder list:
  - Status of operations in 2014(03):
    - \* Plans for weekend running on Apr15;
    - \* Progress on revision of run plan for Step IV;
    - \* Revision of shift analysis;
  - On-call (Detector, BLOC, ...)
  - Status of documentation and liaison with ISIS;
  - Next “general” MICE/ISIS operations meeting.

6. **S/w&C progress against milestones: DR**

- Progress against milestones;
- Consideration of processing time issues.

7. **C&M progress against milestones: PMH**

- Progress against milestones.

8. **Status of Step I publications: VB**

- Pion-contamination paper:
- EMR beam-test paper:

9. **Preparations for analysis at Step IV: CR**

- CR on leave; no item this week.

10. **DONM**

11. **AoB**