

MICE Experiment Management Office

14th October 2014; 14:00 BST

Phone details: <http://mice.iit.edu/phonebridge.html>

Members: D. Adams, V. Blackmore, S. Boyd, A. Bross, K. Long, C. Rogers, P.M. Hanlet, A. Nichols, R. Preece

Agenda

1. **Introduction: KL**
2. **Minutes and actions: All**
 - **KL:** Take forward negotiations for additional support for the computing infrastructure;
Stands. Given other changes in our organisation this is now becoming urgent.
 - **KL VB** to set up pion-contamination review meeting late September;
Stands.
 - **KL VB** to set up EMR beam-test review meeting late September;
Stands.
 - **RP:** Consider measurement of position or stress on measurement;
Stands.
 - **VB:** Specify, then initiate “Physics block challenge”.
Stands.
 - **SB:** Produce by 17Oct14 a document describing commissioning, operations and shift plans;
Stands.
 - **KL:** Note that need to review MPB actions at next meeting in preparation for CM40;
Agenda item.
 - **KL, CR:** Define specification for geometry and ConfigDB completion. Perhaps organise meeting with R. Bayes;
On going.
 - **KL, RP:** Sort out invitation list to commissioning meeting.
Done.
3. **Actions/recommendations from RLSR/MPB: All**

Present version of spreadsheet posted on the wiki.
4. **Report/actions from MIPO: PMH**
5. **S/w&C progress against milestones: CR**
6. **C&M progress against milestones: PMH**
7. **Status of Step I publications: VB**
 - Pion-contamination paper:
Report given above.
 - EMR beam-test paper:
Report given above.
8. **Status of Step IV/ $3\pi/2$ analysis: VB**
9. **Planning for commissioning and operations: SB**
10. **Parallel and plenary sessions at CM40: All**

11. **DONM:** To be confirmed; Tuesday after CM40?
12. **AoB**