

MICE International Project Office and Experiment Management Office

15th September 2014; 14:00 BST

Phone details: <http://mice.iit.edu/phonebridge.html>

Agenda

1. Introduction: KL

2. Minutes and actions: All

MEMO: outstanding actions:

- **KL:** Take forward negotiations for additional support for the computing infrastructure;
Ongoing: Discussion with D. Wark and S. Boyd took place. Need to continue to discuss, but “of-line”. Keep action to remind of need to find the additional support.
- **VB:** continue to evaluate (and attempt to mitigate) delaterious effect of the longer RFCC.
Superseded.
- **KL:** Add S/w&C progress against milestones as an agenda item for the MEMO.
Done. Will appear on future MEMO and joint MIPO/MEMO agendas.
- **RP:** Tell us the schedule for the diffuser installation at the next meeting;
Stands.
- **KL:** Add C&M progress against milestones as an agenda item for the MEMO.
Done. Will appear on future MEMO and joint MIPO/MEMO agendas.
- **KL VB** to set up pion-contamination review meeting late September;
Ongoing: VB agreed to set up the review. Action transferred to VB.
- **KL VB** to set up EMR beam-test review meeting late September;
Ongoing: VB agreed to set up the review. Action transferred to VB.
- **RP:** Consider measurement of position or stress measurement;
Stands.
- **VB:** Specify, then initiate “Physics block challenge”.
Stands.

MIPO: outstanding actions:

- **JPa, VB, CR:** Write 1–2 page descriptive note to give dimensions for engineers;
Stands.
- **JPa, VB, CR:** Complete MICE note on initial Step $3\pi/2$ studies.
Stands.

3. Document for DOE; final actions

4. Construction project:

- (a) **FC status: RP/AN**
- (b) **PRY status: ABr**
- (c) **Infrastructure status: AN**

5. Operations and analysis:

- (a) **S/w&C update: CR**
- (b) **Status of remaining Step I papers: VB**
- (c) **Planning for commissioning and operations: SB**

6. **DONMs:**

MIPO: Tuesday 22nd September 2014; 14:00 BST;

MEMO: Tuesday 29th September 2014; 14:00 BST.

7. **AoB**