

MICE Experiment Management Office

22nd July 2014; 14:00 BST

Phone details: <http://mice.iit.edu/phonebridge.html>

Members: D. Adams, V. Blackmore, S. Boyd, A. Bross, K. Long, C. Rogers, P.M. Hanlet, A. Nichols, R. Preece

Agenda

1. **Introduction: KL**
2. **Minutes and actions: All**
 - **MOM:** draft short MICE Note on results of April and June 2014 runs;
 - **KL:** Check with RP and A. Grant whether resource analysis has started based on the first iteration;
Done. Brief discussion with RP. First iteration had been discussed between CR and RP/A. Grant. Still need to feed into overall schedule in a consistent manner. Hope for comments from RP under agenda item below.
 - **CR:** Set up regular meeting with RP and AG to review S/w&C schedule. CR will report progress at the MEMO.
 - **KL:** Take forward negotiations for additional support for the C&M project;
Initiated/stands. KL has discussed with D. Wark and C. Brew. Presently no PPD personnel available with right skills and degree of availability. Need to consider CSD or a hire. KL to continue negotiations.
 - **CR:** Discuss with PMH the idea of a more frequent, targeted C&M meeting;
 - **KL/CR:** Clarify the SLA required for the servers supporting the FC activity in R9.
Stands. Need to complete this action in advance of next MEMO.
3. **Report/actions from MIPO: PMH**
4. **S/w&C schedule summary and status of integration with construction plan: CR/RP**
5. **Status of commissioning (magnets and detectors) and operations planning documents: SB/VB**
6. **Status of Step I publications: VB**
 - Pion-continuation paper:
 - EMR beam-test paper:
7. **Status of Step IV/V analysis: VB**
8. **DONM:** Tuesday 5th August 2014; 14:00 BST
9. **AoB**