

Notes from EB 2014-02-26

Present:

- Ken Long
- Alan Bross
- Mark Palmer
- Alain Blondel
- Dan Kaplan
- Chris Rogers
- Roy Preece
- Paul Soler
- Roumen Tsenov (remote)

Actions from last time:

- **All:** Comments on draft ToR for Constitution Review Panel 31 January
 - **Superseded.**
- **All:** Comments on draft publication policy by 31 January
 - **Superseded.**
- **Long:** Check why Soler is not able to send to EB list
 - **Done.** Now fixed.
- **Long:** Broker meeting between KL, PS and STFC H2020 leads to discuss MICE in H2020
 - **Done.** Will take place 25Mar14
- **Bonesini:** to propose list of names for European EB Rep
 - **Done.** Tsenov proposed and accepted.
- **Long:** DLi: close out preliminary CM38 agenda
 - **Done.**
- **Long, DLi:** fix CM38 registration fee
 - **Done.**
- **Long:** to coordinate with Palladino wrt conference dates for CM39
 - **Done.**
- **Long:** to coordinate with Bonesini wrt INFN funding dates for CM39
 - **Superseded.**
- **Bonesini:** to coordinate with Orestano and Tortora, get Rome dates for CM40 by CM38
 - **Done.**
- **Bowden:** agrees to write letter/specification of ISIS support team to support funding body decision by 31 January
 - **Done.**
- **Long:** to discuss potential conflict in Analysis group WBS - geometry vs calibration vs alignment
 - **Done.**
- **Long:** to coordinate meeting at CERN in February wrt Horizon 2020
 - **Done.** Meeting took place 12Feb14.
- **Blondel:** prepare revised shift policy document by 22 February
 - **Done.**

Minutes from last time were accepted

Items Arising from CM38

- DAQ upgrade looks quite risky
 - Needs a firmer plan
- Common fund request for RAL operations support and IHe
 - Discussion of who owns the costs
 - Propose: common fund owns all additional costs
 - Propose: STFC owns staff costs, system owner owns IHe costs
 - Propose: STFC site owns all additional costs
 - Discussion tabled
- Blondel requests to make a table of systematic errors
- Note S/W & C staffing issues; action is on Rogers to make resource loaded schedule

Collaboration Charter

- CB did not dissent from proposed path
- Proceed to nominate panel
- EB members should present nominations at next EB meeting

Shift Policy

- Few wordings needed to be modified
- Agreed BLOC contribution to shift rota is not an issue
- Alain to make a new release to EB cc Boyd in good time for next EB
 - Following next EB send to CB
- Note that we need to implement the shift policy with good time for Step IV

- Discussion of expert level cover of magnets
 - Agreed that local expertise and overseas expertise is required
 - No agreement on who has financial responsibility for expert cover in routine running

Publications Board

- Agreed: Data should be blessed; reconstruction should be reproducible
- Note that spokesperson sits on Editorial Board
- Note may require more than two iterations to collaboration
- ACTION: Soler to make a new iteration and resubmit to collaboration

Date of VCs

- 20th March 2014;
- 17th April 2014;
- 15th May 2014.

H2020

- See slides
- Not applicable to MICE

Next Collaboration Meetings

- CM38 debrief
 - Agenda in European timezone – prob indico bug
 - Physics lecture was considered successful and should be repeated
- CM39 at RAL will be 25-28 June
- CM40
 - Negotiate Sunday start
- CM 41+
 - Note that people may want to go elsewhere than RAL

Speakers Bureau

- VP, by email:
 - Freely following Ken's list of deserving mice, I arranged that Adam Dobbs will speak at the IOP meeting in April, Ben Freemire will speak at APS a few days earlier.
 - IPAC14 (Dresden June) posters are not formally confirmed yet, but I privately hear from the organizers that we will have soon to provide the names of the poster-makers.
 - Two abstracts were submitted by me. These poster-makers should not be Victoria and Pavel, at least not necessarily, right, Ken? [right!]
 - The first two I plan to ask are Overton and Taylor.
 - How do you plan to handle the one abstract you submitted, Dan?
 - plan to submit soon the same two abstracts to Neutrino 2014 and ICHEP14.
- Note that papers from Victoria and Pavel should go on the web
- Request list of upcoming conferences

Common Fund

- Noted additional calls to Common Fund
- Stefania invited to address Common Fund at next meeting

DONM

- 21 March 2014 15:00 GMT
- ~~18 April 2014~~ 11 April 15:00 BST

- 16 May 2014 15:00 BST

AOB

- Kaplan notes US-UK exchange funding from EPSRC
- ACTION: Long/Kaplan to liaise
- Experiment champions concept noted – on Boyd/Blackmore to coordinate