

MICE Executive Board

8th November 2013; 15:00

Norton Room R1

Phone details: <http://mice.iit.edu/phonebridge.html>

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| 1. Minutes and actions | All |
| a. Actions | |
| 2. Project Manager's report | AN |
| 3. Issues arising from CM37 | All |
| 4. MIPO & MEMO | KL/All |
| a. Purpose: agree paper circulated | |
| b. Next MOMs | |
| 5. Executive Board membership | KL/All |
| 6. Review of future funding | All |
| 7. Review of Collaboration Charter; proposed action | KL |
| a. Purpose: agree action to be taken | |
| 8. Policy for shift allocation | All |
| a. Purpose: agree how to define the shift tax | |
| 9. Discussion of organisation of publications | All |
| 10. Speakers Bureau | VP |
| 11. Common Fund | KL |
| 12. Next Video Conferences | KL |
| 13. Next Executive Board meetings | KL |
| 14. Next collaboration meetings | KL |
| 15. AoB | |