

## MICE Executive Board

7<sup>th</sup> September 2018; 15:00 BST

**Phone details:** <http://mice.iit.edu/phonebridge.html>

### Agenda

1. **Introduction: ABr**
2. **Minutes and actions: All**
  - **PF:** Move hybrid MC to production.
3. **Project Manager's report: CW**
4. **Physics Coordinator's report: CR**

*To include:*

  - *Update on preparation of updated author list*
5. **Report on system paper: PF**
  - *To include summary of status of preparatioan.*
6. **S/w&C Coordinator's report: PF**
  - *To include personnel issues.*
7. **Speakers Bureau: VP**
8. **Next collaboration meetings:**
  - **2018:**
    - *CM52: Week of: 11 (afternoon)Oct18—13Oct18 – RAL*
    - Use of first afternoon.
  - **2019:**
    - Discussion
9. **DONMs:**
  - 07Sep18
  - **CM52**
10. **AoB**