

MICE Executive Board

3rd August 2018; 15:00 BST

Phone details: <http://mice.iit.edu/phonebridge.html>

Agenda

1. **Introduction: KL**
2. **Minutes and actions: All**
 - **DR:** With PK resolve remaining s/w staffing issues described in 5 above.
 - **DR:** Move hybrid MC to production.
 - **KL:** Collaboration meeting dates for 2019.
3. **Project Manager's report: CW**
4. **Physics Coordinator's report: CR**

To include:

 - *Discussion of target journal for emittance-measurement paper.*
 - *Update on preparation of updated author list*
5. **S/w&C Coordinator's report: DR**
 - *To include personnel issues.*
6. **Speakers Bureau: VP**
7. **Next collaboration meetings:**
 - **2018:**
 - *CM52: Week of: 11 (afternoon)Oct18—13Oct18 - RAL*
 - Use of first afternoon.
 - **2019:**
 - Discussion
8. **DONMs:**
 - 07Sep18
 - **CM52**
9. **AoB**