
MICE Executive Board

7th August 2015; 15:00 BST

Phone details: <http://mice.iit.edu/phonebridge.html>

CR10: Atlas, RAL

Agenda

1. Minutes and actions: All

- **KL:** Refresh contact with YK re Japanese contributions to the physics of Step IV.
 - **Done.** Letter written to YK; will continue to talk to him (and encourage others to do the same), but, think its time to close this action.
- **KL, ABI, VP:** Seek input to speaker prioritisation from CB and task leaders.
 - **Superseded.** Input given by KL based on his observations. J. Pasternak also provided input.
- **All:** Nominations for internal referees for MICE Demonstration Ionisation Cooling paper at CM42.
 - **Agenda item.**
- **KL/RP:** Define a plan to improve beam-line integration validation activity in the hall.
 - **Agenda item.**
- **CW:** Assess cost and timescale for design of bespoke bellows:
 - **To be included in Project Manager's report.**
- **KL:** Nominate a "gang of three" to propose revised constitution
 - **Agenda item.**
- **KL:** Invite optics review chair and make a charge
 - **Agenda item**

2. Project Manager's report: CW/RP

3. Operations Coordinator's report: SB

4. Paper status and Physics Coordinator's report: CR

5. Revision of MIPO/MEMO following appointment of C. Whyte

6. Wise people for cooling demonstration paper: CR: KL

7. Optics review ToR: KL

8. Constitution Review "gang of three": KL

9. Common Fund: PS

10. Speakers Bureau: VP

11. Next collaboration meetings:

- 2015:
 - CM43 29th to 31st October 2015: RAL
- 2016:
 - CM44 15th to 19th February 2016

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- CM45 20th to 24th June 2016
 - CM46 03rd to 07th October 2016
 - 2017:
 - CM47 13th to 15th February 2017
 - CM48 26th to 28th June 2017
 - CM49 2nd to 4th October 2017

12. DONMs:

- 07Sep15 -> 18Sep15

13. AoB