

Minutes of the MICE Collaboration Board

held on October 5th, 2010 in Sophia

Present

CB Chair – A. Bross

Spokesman – A. Blondel

Deputy – M. Zisman

Technical Coordinator – A. Nichols

Brunel University – J. Nebrensky

DPNC, Geneva – J-S. Graulich

FNAL – M. Popovic

Glasgow – D. Forrest

Illinois Inst. Tech. – D. Kaplan

Imperial College – K. Long

INFN Milano – M. Bonesini

INFN Napoli – V. Palladino

INFN Roma – L. Tortora

LBNL – D. Li

Liverpool – R. Gamet

Sophia – R. Tsenov

Oxford – J. Cobb

RAL – A. Nichols

Riverside – L. Coney

Warwick – S Boyd

1) **Approval of the Minutes of the 8th of July, 2010.**

The minutes were approved.

2) **Spokesman's Remarks**

Alain reported on the MICE Project Board meeting. The board expressed cautious optimism regarding the experiment's plans (w/r to the SSs, etc), but wanted to see more detailed milestones that supported our advertised schedule.

Magnetic measurements: Evaluating a proposal from CERN and hope to move forward with it soon.

MICE Running. Alain stated that we need:

- a) MOM-chaired run coordination meeting when running
- b) Re-tune the MICO meeting
- c) Assign MICE sub-system point-of-contact

Manpower Issues. There will soon be many departures (some losses already) and MICE will have to address these as a collaboration. The MICE software & computing effort is being reorganized under David Colling, still need to finalize the definition of the Integration Physicist, need: a G4MICE detector leader (coordinate detector simulation effort), a production manager (running simulation configurations) and a Global Magnet Expert (GME). Finally, a new Editorial Board chair is needed.

3) **PM Report**

Andy gave a report summarizing status of scheduling update which would skip Step II, III.x and go directly to IV. He stressed the MPB Issues and the need for a DETAILED set of milestones and a schedule with a project complete date, or at the very least Step X complete dates. He also expressed concerns about the availability of STFC staff needed to meet MICE goals. Finally, he hoped that an updated visitor policy would be due out by Christmas.

4) **Common Fund**

Due to a mix-up, the invoices have not yet gone out (soon!). Common fund total is 180k £ for 60 names.

5) **Funding Reports**

US:

Flat-flat, but will have find extra funds to cover the increases in the SS costs

NSF

\$400k/yr base grant

\$1.6M MRI for RF components

UK

Phase II → VI (cost to complete) 19.3 £ (STFC Planning – 19.7 £)

Italy

100k Euro (1/3 hold-back until SS arrive at RAL)

Switzerland

EMR funded (EE needed – internal MP conflict)

Japan

No report

Bulgaria

The 2010 funding request not approved, will be resubmitted – find out in October

China

3.15 RMB @ HIT for CC. SINAP effort is a donation to MICE

6) **SB report**

Vittorio presented the status for talks at upcoming meetings and conferences and gave a list of abstracts that will soon be submitted. Again, he expressed concern for the difficulty in finding speakers and encouraged all to help in this regard.

7) **Future CM dates**

February 15-18 @ RAL

July 2011 – Oxford (TBC)

October 2011 – US

Mississippi (Oxford)