

# Spokesman's remarks and Executive Board report

# EXECUTIVE BOARD REPORT

# Executive Board report:

- Four meetings since last CB:
  - [29Oct14]; 14Nov14; 13Dec14; 23Jan15
- EB activities:
  - Preparation for November RLSR/MPB [FAC] review of MICE:
    - Resulted in:
      - Rebaselining of project to completion of ionization-cooling demonstration;
  - Review of collaboration charter progressed:
    - Specific section later
  - Review/consideration of funding opportunities:
    - Agenda item at today's CB
- Personnel:
  - Online Coordinator:
    - Paul Smith resigned (and from Sheffield) with effect from March;
    - Yordan Kharadzhov accepted invitation to become Online Coordinator;
      - CB asked to endorse appointment
  - Tracker software:
    - David Adey resigned; moving to NYIT in China
    - Presently unfilled!
      - Postdoc position opening at Fermilab
      - CB helping to fill position welcomed
- Decisions:
  - Allowed use of MICE support for non-US/non-Eu travellers to be used to bring Serbian colleagues to RAL to discuss participation in the experiment and to present their request to join

# **INSTALLATION AND COMMISSIONING**

# Step IV:

- **Huge progress:**
  - **Electrical effort under pressure**
  - **Expediting the completion of the PRY important:**
    - **Good progress on supply side (US)**
    - **Preparations being made for installation (UK)**
- **Issues:**
  - **Critical that system groups plan well in advance to come to RAL well prepared:**
    - **Job-card system bedding in;**
  - **CB support to encourage those responsible to engage with the system**
- **Expert/personnel at the Laboratory:**
  - **21Jan15 mock data run highlighted need to raise the presence of collaborators at RAL**
    - **Data taking will, of necessity enhance collaboration's presence, but, CB support in encouraging people to come to the Lab and become familiar with local systems, practices etc. will have substantial benefit;**
      - **Enhanced further if CB members would "lead from the front" ...**

# OPERATIONS

# Shifts and run plan:

- **Operations mode:**
  - **Shifter sign-up indicates we can plan for 24/7 operation:**
    - **Need to complete shifter sign-up ...  
... and deliver the effort necessary to operate 24/7**
  - **Ask CB to:**
    - **Endorse decision to organise to operate 24/7 for Step IV data taking;**
    - **Support operations team by delivering the promised effort**
- **Run plan:**
  - **C. Rogers will organise a meeting in March to gather the factors that will determine the run plan**
    - **Run plan will then be developed to be presented in draft form to April RLSR/MPB review of MICE**

# CONSTITUTION REVIEW



# Constitution review:

- All four members of review panel accepted:
  - G. Catenesi, J. Dainton, S. Geer, Y. Kuno
- J. Dainton accepted my request to be primus inter pares
- Actions he has taken to date:
  - Discussion with me to understand charge and collect existing charter, MIPO/MEMO document;
  - Visit to Andrew Taylor (at his initiative) to discuss STFC Lab position w.r.t. MICE:
    - I believe JD's goal is to strengthen MICE in the eyes of the Lab management
- Next steps:
  - JD will now liaise with other panel members to complete the review

# **FUTURE COLLABORATION MEETINGS**

# Future collaboration meetings:

- **2015:**
  - RAL: CM41 09th to 11th February 2015
  - **RAL: CM42 22nd to 24th June 2015**
  - **FNAL: CM43 28th to 31st October 2015**
- **2016:**
  - **CM44 15th to 19th February 2016**
  - **CM45 20th to 24th June 2016**
  - **CM46 03rd to 07th October 2016**
- **2017:**
  - **Will bring a proposal to the next CB**